



# FIA WOMEN IN MOTORSPORT SEMINAR

LISBON

PORTUGAL

7 – 8 OCTOBER 2016

A WORLD IN MOTION

FEDERATION  
INTERNATIONALE  
DE L'AUTOMOBILE

FIA.COM





## **Theme: “Making a Difference “**

The FIA Women in Motorsport Commission, presided over by former world rally winning driver Michèle Mouton, will be hosting its second international seminar on 7/8 October in Lisbon, Portugal.

Drawing on the success of the first seminar in 2012, this year’s two-day seminar – themed ‘Making a Difference’ – is aimed at discussing key issues that affect women in motorsport. ASN/ACN Presidents, National Representatives, invited guests and speakers will also have the opportunity to share knowledge and ideas, as well as formulate plans that will further encourage and identify opportunities for women in the sport.



## 140 ASNs /ACN's invited

We invite the Women in Motorsport National Representatives to attend the 2016 FIA Women in Motorsport Seminar – Making a Difference.

Your ASN or ACN President or members of your WIM Group are also welcome to attend the Seminar. If they wish to attend please ask them to complete the registration form.

The registrations are now opened and we invite you to proceed with your registration through the following link as soon as possible: <http://women-seminar-2016.fia.com>  
The closing date is 16 September 2016.

When registering, please ensure that you enter your last name (i.e. family name) and first name exactly as it appears on your passport so that we can use this information to book your hotel room and prepare your invitation letter for the Visa application.

## Venue: Hotel Dom Pedro Lisboa

Av. Engº Duarte Pacheco, 24  
1070 – 109 Lisboa  
TEL: 351 21 389 66 00  
FAX: 351 21 389 66 01

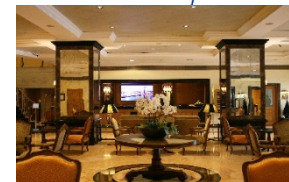
<http://dom-pedro-palace-lisboa.h-rez.com/index.htm?lbl=ggl-en>

### **Price per room / night (breakfast included):**

Classic room (Twin-bed, Double bed): 155 euros per night

Classic room (Single occupancy) : 140 euros per night

Prices are in Euros, per room, per night, including services. **City tax: € 1.00 / pax / night, up to a maximum of 7 nights. This tax is not included in the room rate and has to be paid directly at the Reception.**





## Accommodation: Hotel Dom Pedro Lisboa

### National Representative Accommodation

Please note that the FIA will meet the costs of 1 room for 2 nights ( Thursday 6<sup>th</sup> and Friday 7<sup>th</sup> October) for the ASN or ACN Women in Motorsport Representatives. Delegates are welcome to extend their stay in Lisbon at their own costs.

If you wish to stay at the Hotel Dom Pedro, arriving before the 6<sup>th</sup> October and leaving after the 8<sup>th</sup> October please include your arrival and departures dates on the registration form. This extension of the accommodation reservation will be confirmed with the hotel and you will be required to pay the additional nights accommodation directly.

### ASN, ACN Guest Accommodation

If you have a guest attending from your ASN or ACN and you are happy to share your room allocation, please nominate a Twin room on your registration. Also please add the name of your guest to your form.

If your guest requires their own room they will need to complete their requirements on their registration form and pay for their accommodation costs directly at the hotel.

### Cancellation Policy

- Cancellations up to **September 20<sup>th</sup>, 2016** – No penalties
- Cancellations between **September 21<sup>th</sup> and September 27<sup>th</sup>, 2016** – 50% penalty of the total expected stay
- Cancellation after **September 28<sup>th</sup>, 2016** – Full payment of the total expected stay



## FLIGHTS & TRANSFERS

Please arrange your own flights to and from Lisbon, Portugal.

As the hotel is closely located to the airport we recommend delegates take a taxi to and from the hotel. This normally costs about 10 to 15 Euros per journey. They only accept cash.

## GALA DINNER (Friday 7 October) & PRACTICAL INFORMATION

- Please note that the Gala Dinner will be organised in a venue outside the hotel.
- Transfers will be arranged to and from the dinner.
- Dress code: business attire
- Please note the streets of Lisbon are very beautiful but can often be slippery and steep. We advise to wear suitable shoes.



## VISA

If you need a visa to travel to Portugal, please get in touch with :

Mrs. Patricia Figanier [patricia.figanier@acp.pt](mailto:patricia.figanier@acp.pt)

tel. (+351) 213 180 132

Official Information at :

[http://www.sef.pt/portal/V10/EN/asp/apoioCliente/detalheApoio.aspx?fromIndex=1&id\\_Linha=4371](http://www.sef.pt/portal/V10/EN/asp/apoioCliente/detalheApoio.aspx?fromIndex=1&id_Linha=4371)

The passport copy (personal information page) is kindly required, also in which city you will apply the visa. You can upload it on the registration platform or send it to Mrs Patricia Figanier by email.

Mrs Patricia Figanier can also provide each delegate with an invitation letter for the Visa application.



## PROVISIONAL PROGRAMME

### FRIDAY 7 OCTOBER

*Registrations on Thursday, October 6th 2016, from 14:00 until 18:00. And on Friday, October 7th 2016, from 09:00 until 12:30.*

- |                     |   |
|---------------------|---|
| 09:00 am – 12:30 pm | Registration  |
| 12:30 pm – 02:00 pm | <i>Lunch</i>  |
| 02:00 pm – 02:30 pm | OPENING CEREMONY  |
| 02:30 pm – 03:30 pm | Plenary 1 – Review of the 8 recommendations from 2012 -<br>celebrating the success over 4 years   |
|                     | FIA Relationship  |
| 03:30 pm – 04:00 pm | <i>Coffee break</i>   |
| 04:00 pm – 05.30 pm | Plenary 2 – Showcase of the Now: Sporting Projects,<br>Educational Projects, Promotional Projects |
| 05:30 pm – 07:30pm  | <i>Free time / networking time</i>  |
| 07:30 pm – 11:00 pm | GALA DINNER (Dress code: business attire)   |







## PROVISIONAL PROGRAMME

### SATURDAY 8 OCTOBER

- 09:00 am – 09:20 am Workshop Presentation (Plenary)
- 09:30 am – 10:15 am Workshop session 1
- 10:15 am – 10:30 am *Change rooms*
- 10:30 am – 11:15 am Workshop session 2
- 11:15 am – 11:40 am *Coffee Break*
- 11:40 am – 01:00 pm Interactive session
- 01:00 pm – 02:00 pm *Lunch*
- 02:00 pm – 03:30 pm Final Plenary Outcomes from the interactive session -  
establishing our recommendations for 2016 – 2020
- 03:30 pm – 04:00 pm Closing session
- 04:00 pm – 05:00 pm *Coffee break and depart*



## CONTENT OF THE WORKSHOP

You will be able to attend 2 of the 4 workshops: Please nominate which workshop you would like to attend when you register.

- 1) Best practice: Defining strategies to attract, develop and retain officials & volunteers.
- 2) Addressing key challenges for more female competitors in motorsport.
- 3) Social media: the good, the bad and the ugly
- 4) Changing perception, promoting careers for women in motor sport (like engineers, Team managers, leader of motor sport Federations)



## CONTACT

### Coordinators/Organisers

#### Hosting Club

Mrs. Patricia Figanier ([patricia.figanier@acp.pt](mailto:patricia.figanier@acp.pt))

Mrs. Marta Barbosa ([marta.barbosa@acp.pt](mailto:marta.barbosa@acp.pt))

#### FIA Contacts

Mrs. Frédérique Trouvé ([ftrouve@fia.com](mailto:ftrouve@fia.com))

Mrs. Sela Ghebremedhin ([sghebremedhin@fia.com](mailto:sghebremedhin@fia.com))

#### Events Coordinator

Mrs. Fiona Pawley ([fpawley@outlook.com](mailto:fpawley@outlook.com))





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